

Thank you for your interest in our TAMPER RESISTANT Approved Prescription forms. While this is a substantial document, it is important that anyone who sells or processes orders for TAMPER RESISTANT approved prescription forms, reads and understands the information contained in this document.

The document is made up of the following sections:

- Basics of TAMPER RESISTANT Approved prescription forms and understanding the basics of the law
- Understanding Security Features included in TAMPER RESISTANT prescription forms
- TAMPER RESISTANT Prescription Form Products and Pricing
- Commonly Asked Questions
- Promotional Opportunities to help sell TAMPER RESISTANT prescription forms

### **The Basics of TAMPER RESISTANT prescription forms**

On April 1<sup>st</sup>, 2008 the new requirements for security features on all Medicaid prescriptions go into effect. The federal government has mandated that security features be incorporated in prescription forms used to prescribe medications for Medicaid patients. If you wish to sell these forms, you need to understand these requirements on a national and state level.

The federal resolution requires that prescription forms be “Tamper Resistant”. Each state must adapt their own guidelines for security features which are required in their state. Please contact us for requirements in specific states. We feel that the TAMPER RESISTANT prescription forms have enough security features to meet most of the states. We have built in more security features than most of the states that have mandates required at this time.

To be considered tamper resistant on April 1, 2008, a prescription pad must contain at least one of the following three characteristics:

- 1) One or more industry-recognized features designed to prevent unauthorized copying of a completed or blank prescription form.
- 2) One or more industry-recognized features designed to prevent the erasure or modification of information written on the prescription by the prescriber.
- 3) One or more industry-recognized features designed to prevent the use of counterfeit prescription forms.

No later than October 1, 2008, to be considered tamper resistant, a prescription pad must contain all of the foregoing three characteristics. Failure of a State to enforce the tamper-resistant pad requirement of section 7002(b) may result in the loss of Federal financial participation.

### **Printco's requirements of our distributors:**

1. That all of your sales staff and customer service staff read and understand all of the security features required by the state(s) you sell into, and understand the difference between our standard format TAMPER RESISTANT prescription form, semi custom and custom prescription forms. Please make sure that they understand all of our requirements for processing orders to minimize the number of follow up calls.

2. Orders for standard TAMPER RESISTANT prescription can be submitted in 3 ways.
  - a. Through our OnLine Design, Proof and Print system(call for training to use OnLine)

- b. Provide a 4 up PDF in an 8-1/2 x 11 format
- c. Printco will provide design services – with \$25.00 composition charge

Semi custom & custom orders must be submitted on our order form via fax or mail. No exceptions will be made. You may alter the form to meet your order processing needs, but all information included on the form must be incorporated on your order form. Distributors PO number must be listed on all orders.

- 3. We suggest All orders be shipped via UPS to the prescriber's facility. This will prevent the possibility of stolen or lost prescription forms
- 4. There will be a \$20.00 charge for a proof for any orders under 40 pads for semi custom or custom forms. Additional proofs will be charged at \$20.00 each. If an order is cancelled after it has been entered a cancellation charge of \$22.50 would be applied. Orders cancelled after copy has been typeset will be charged \$45.00(an additional \$20.00 for proof if proof provided). Orders cancelled during the manufacturing process will be charged based on amount of work completed.
- 5. Any prescription forms which need to be reprinted for any reason, the original order must be picked up and destroyed by distributor. If you are not able to shred or dispose of properly, they must be returned to Printco for disposal.
- 6. If you wish Printco to verify state license or DEA# of the prescribing physician, there will be an additional charge to provide this service
- 7. Printco will be responsible for storing order information for 36 months.
- 8. Make sure you supply all information our staff will need to process order and typeset the copy on the order form provided. If we do not receive all the information we need with your order, the order will not be entered or scheduled until we do receive the additional information we need. You will be notified by FAX or email, if we require additional information.
- 9. If you need to check the status of an order for TAMPER RESISTANT prescription forms you have submitted, you must use our online order status. If you are not currently set up with a pass word to use this fast and efficient process of checking order status – please call Bob or Joey to establish your password and ID. (920-685-5662)
- 10. If you have questions about TAMPER RESISTANT prescription forms, please email your questions to [orders@printco.com](mailto:orders@printco.com) – we will respond to your questions in the order we receive them. We have included in this packet, the answers to most of your questions.

**If you wish to participate in selling TAMPER RESISTANT forms, you will need to notify Printco so that we can make sure you receive updated information on changes in the requirements or states you may sell in. You will also need to sign this page of the document and fax back to Ken Sperling at 800-541-5967. Your signature indicates that you have read the information enclosed and you are willing to abide by all of the requirements listed above.**

Please supply us with the following information which will appear on the approved vendor website:

Dealer Name:

Contact Name:

Dealer Address:

Dealer City, State, Zip:

Dealer Phone:

Dealer Fax:

Dealer Email:

Dealer Website

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please list the states you plan on selling in:

**What do the various security features accomplish?**

**Void Pantograph** - We currently use the big dot little dot VOID technology for our TAMPER RESISTANT prescription forms - which means when the form is photocopied the word "VOID" appears. This technology does not work on all copiers and scanners - and on some new digital copiers and scanners the word "VOID" will not appear. While there are more expensive "VOID" technologies which work better with digital devices, they add to the price of the product.

**Reverse RX symbol** - the reverse RX symbol is a white image imposed on the pantograph. The reason for this security feature is that if the prescription form is copied on a lighter setting to by pass the VOID feature - the reverse RX image will also disappear.

**Optional - Quantity check boxes** - are used to keep the quantity of the prescription from being altered by patient - the reason for the check boxes is that the physician should check the appropriate box for quantity and write the quantity on the form. If the quantity is simply written it allows the prescription quantity to be altered to a higher quantity - if the box is checked and the quantity is altered, the pharmacist should question the accuracy or authenticity of the prescription.

**List of security features printed on back of form** - if the security features which are incorporated in the form are not listed, the pharmacist does not know what to look for when questioning the authenticity of the prescription which is presented to them.

**Safety Paper** - the safety paper has a chemical coating which reacts with bleach or eradicating solutions to prevent forgers from altering written copy. If bleach is applied to a sheet, the paper turns brown or a chemical void feature appears to make the prescription form unusable.

**Watermark or Opaque ink feature** - a watermark which says "Security Prescription" on the back of form can not be photocopied or digitally imaged to keep forgers from reproducing this image.

**The preprinted statement** on the form which either says A. "Prescription is void if more than one controlled substance prescription is written per blank" or B. "\_\_\_ Prescription is void if the number of drugs prescribed is not noted". This feature keeps a patient from adding an additional prescription to a prescription form after it has been written by the physician.

Our standard form has a **microprint signature line** on the form. While this security feature is not required - the signature line is actually very small printing which says "Secured" repeated many times. This line can not be read by the naked eye, but can be read under a magnifying glass. If the form is scanned, the words will not be readable.

While no one security feature can deter all types of forgeries - the combination of all of these features will certainly minimize the possibility of forgeries.

## TAMPER RESISTANT Prescription Form Products & Pricing

### Standard Format Forms

Prices listed below are for orders submitted through our On-Line Design/Proof/Print system, or orders where press ready 4-up art work is supplied as a PDF(8-1/2 x 11 overall format). Add \$25 flat to prices shown if design services required.

**Inks:** Pantograph is printed in Green and all other information in Black,

2 part forms have blank second part and 3 part forms have blank second and third part

Opaque ink on the back of the form for the security backprint, security list on back in grey ink

**Size:** 5-1/2" w x 4-1/4" h (landscape only for OnLine version – landscape or portrait available for supplied art or Printco designed styles.)

**Paper:** 1 Part - 24# white security paper

2 part form has CB 26# white security paper on part 1 and CF 20# canary second part(second part is blank)

3 part form has CB 26# white security paper on part 1, CFB 20# canary part 2 and CF 20# Pink part 3(2<sup>nd</sup> & 3<sup>rd</sup> part are blank)

**Padding:** 1 & 2 part forms are padded in 100's and 3 part forms are padded in 50's

On-Line Design features: The standard form includes Name, Address, Doctor signature line, with Practice information printed at top of form. You may choose either "Prescription is void if more than one (1) controlled substance is written per blank" or "\_\_\_\_ Prescription is void if the number of drugs prescribed is not noted" to appear at the bottom of the form.

The following items may be added to our standard copy without additional charge: DOB, M/F and Spanish with ballot box, Refill, Void After, Do Not Substitute-Dispense as written. Use semi-custom price for orders which require logos.

Product Codes	Description
PC4-TR	1 Part Form
PC4-TR2	2 Part Form

### Prices

TR Prescription Form	1 Part (100/pad)	2 Part (100/pad)	3 Part (50/pad)
10 Pads	\$7.90/Pad	\$11.00/Pad	\$15.00/Pad
20 Pads	\$5.40/Pad	\$8.00/Pad	\$10.10/Pad
40 Pads	\$4.10/Pad	\$6.70/Pad	\$8.60/Pad
60 Pads	\$3.70/Pad	\$6.40/Pad	\$8.00/Pad
80 Pads	\$3.50/Pad	\$6.10/Pad	\$7.70/Pad
120 Pads	\$3.40/Pad	\$6.00/Pad	\$7.50/Pad
160 Pads	\$3.00/Pad	\$5.40/Pad	\$7.20/Pad
240 Pads	\$2.60/Pad	\$4.80/Pad	\$6.65/Pad
320 Pads	\$2.50/Pad	\$4.60/Pad	\$6.65/Pad
400 Pads	\$2.40/Pad	\$4.50/Pad	\$6.65/Pad
480 Pads	\$2.30/Pad	\$4.40/Pad	\$6.60/Pad

Add \$25.00 flat charge for orders that require Printco to provide design services.

**Standard TAMPER RESISTANT Prescription form Additional Features up charges**

# Pads	Backprint 1 part form add/pad 100's	Backprint Part 1 of 2 part form add/pad 100's	Print Face Part 2 Same add/pad 100's	Print Face Part 2 Diff add/pad 100's	Drill Second Part add/pad 100's	Number 1 part or first part
10 Pads	5.00	5.50	3.20	5.00	1.20	2.20
20 Pads	3.40	3.70	2.70	3.40	1.10	2.10
40 Pads	2.90	3.20	2.50	2.90	.85	1.80
60 Pads	2.70	3.00	2.50	2.70	.80	1.65
80 Pads	2.60	2.90	2.50	2.60	.75	1.55
120 Pads	2.50	2.80	2.40	2.50	.70	1.35
160 Pads	2.50	2.80	2.40	2.50	.70	1.25
240 Pads	2.40	2.70	2.70	2.40	.65	1.05
320 Pads	2.40	2.60	2.40	2.40	.65	1.05
400 Pads	2.40	2.50	2.40	2.40	.65	1.05
480 Pads	2.30	2.40	2.30	2.30	.60	.95

Padding in 50's add \$.40/pad

**SEMI CUSTOM VERSION**

In order to accommodate the needs of offices who require a size larger than 5-1/2 x 4-1/4", or who have specific needs in how the form is laid out, we have developed what we will call a semi custom TAMPER RESISTANT Prescription form. The semi custom format will allow more flexibility in the design of the form, while taking advantages of cost saving production methods.

The semi custom will be available in 1 or 2 part versions. The size of the form can be any size up to 8-1/2 x 5-1/2(portrait or landscape). The second part of the 2 part version will be completely blank. The base stock we will use to produce the semi custom forms will have the VOID pantograph in green on the face, the reverse RX step and repeated through the stock, which will allow for at least one or more to appear no matter what size is produced. It will have the security backprinting. There will be no preprinted format, so you can design the form to look however you want and because of the larger size, it will allow for more doctors to appear on the form. All printed information must be in black and all of the state required security features must be included on the form. The semi custom will hopefully meet the needs of your customers who need more than our standard format forms provide.

**Semi Custom Specifications and Prices**

Maximum size of 8-1/2 x 5-1/2(can be any size up to), 1 part 24# Value Safety Paper white and 2 part CB 26# Value Safety and Blank 20# CF Canary, VOID panto green ink and opaque security backprinting on back of part 1, Part 2 is blank, pads of 100's for both 1 and 2 part forms. (If your customer needs specifications different from what is shown above - then you will need to request a custom price quote.) Important Note: You must supply a layout for us to follow when designing a semi-custom form, which must include copy requested, position of copy and overall size of form. A good rule of thumb as to how much space you will need for each additional doctor or address is 1/4" for each additional line.

**Product Codes**

1 Part - PCTR-SCUST

2 Part – PCTR2-SCUST

Semi Custom TAMPER RESISTANT Prescription Forms

# of Pads	# of Forms	1 Part (100/Pad)	2 Part (100/Pad)	2 Part w/stapled w.a.c.(50's)
10 pads	1000	\$16.70/pad	\$25.10/pad	NA
20 pads	2000	\$11.70/pad	\$17.90/pad	\$18.80/pad
40 pads	4000	\$9.30/pad	\$14.60/pad	\$14.20/pad
60 pads	6000	\$8.50/pad	\$13.80/pad	\$14.00/pad
80 pads	8000	\$8.10/pad	\$13.40/pad	\$11.90/pad
120 pads	12000	\$7.80/pad	\$13.00/pad	\$10.80/pad
160 pads	16000	\$7.60/pad	\$12.80/pad	\$10.60/pad
240 pads	24000	\$7.20/pad	\$11.90/pad	\$10.20/pad
320 pads	32000	\$7.10/pad	\$11.70/pad	\$10.10/pad
400 pads	40000	\$7.10/pad	\$11.40/pad	\$9.80/pad
480 pads	48000	\$7.00/pad	\$11.00/pad	\$9.60/pad

**Additional Charge for Special Features – Call for prices**

If your customer has requirements which can not be met by our standard format or semi custom format, email or fax us the specifications and we will be glad to give you a custom quote.

**TAMPER RESISTANT Semi Custom Additional Features– Up to 8-1/2 x 5-1/2, all required security features**

# pads	Backprt 1 Pt add/pad	Backprt Pt1of2Pt add/pad	Print Face Part 2 Same add/pad	Print Face Part 2 Diff add/pad	Drill second Part add/pad	Number 1 Part or first part
10 Pads	9.90	11.00	6.40	9.90	2.30	4.30
20 Pads	6.80	7.50	5.40	6.80	2.10	4.10
40 Pads	5.80	6.40	5.00	5.80	1.70	3.60
60 Pads	5.40	6.00	5.00	5.40	1.60	3.30
80 Pads	5.20	5.80	5.00	5.20	1.50	3.10
120 Pads	5.00	5.60	4.80	5.00	1.40	2.70
160 Pads	4.90	5.50	4.80	4.90	1.40	2.50
240 Pads	4.80	5.40	4.80	4.80	1.30	2.10
320 Pads	4.80	5.20	4.60	4.80	1.30	2.10
400 Pads	4.80	5.00	4.60	4.80	1.30	2.10
480 Pads	4.60	4.80	4.60	4.60	1.20	1.90

Padding in 50's – add \$.60/pad

## **Laser Standard Format**

If you have physicians who want to out put prescriptions on a laser cut sheet, we have a solution. Our standard format TAMPER RESISTANT laser prescription cut sheet may fit your customer's needs. Top Left format - perforated (full Horizontal & Vertical perforations) for a 5-1/2 x 4-1/4 finished form on an 8-1/2 x 11 format. Printed with all the required security features and personalized with the doctor's information or blank. Please use order form for supplying copy for imprinted laser form.

Samples are available - Custom laser formats also available.

Standard format laser cut sheet - Product Code

Imprinted PRES1L-TR	Blank PRES1L-TR-BK
1000 \$165.00/M	1000 \$59.00/M
2000 \$122.00/M	2500 \$53.00/M
4000 \$106.00/M	5000 \$46.50/M
6000 \$99.00/M	10000 \$41.00/M
8000 \$97.00/M	25000 \$38.00/M
10000 \$95.00/M	50000 \$36.00/M
25000 \$91.00/M	100000 \$35.00/M
50000 \$82.00/M	150000 \$34.00/M

### **Additional Charges for Special Features – Call for Prices**

If your customer has requirements that can not be met by our Standard Format, Semi Custom Format or Laser Format – We can produce a CUSTOM form to meet your specific needs – Fax or Email the specifications for a Custom Quote.

## **Frequently Asked Questions**

### **Question - Why is Medicaid Implementing this program?**

Drug trafficking and Medicaid/Medicare fraud has become a huge problem. By requiring security features in printed prescription forms and putting in place security processes which minimize the possibility of forged prescriptions, altered prescriptions and making it easier to track physicians who are taking advantage of the system - it will reduce drug trafficking and reduce the costs to Medicaid and Medicare. There are currently 9 states that have already mandated prescription form programs – this new federal resolution requires that every state mandate a program to prevent forgery on prescriptions written for Medicaid patients. For your customers who do not reside in one of the mandated states - you should impress upon them the importance of incorporating security features in their prescription forms.

### **Can more than one doctor or more than one address be printed on a prescription form?**

Yes - more than one doctor can be printed on a prescription form. If more than one doctor is printed on a prescription form a check box must be printed before each of the doctor's names. The doctor who is writing the prescription must then check the appropriate box. On Printco's standard format prescription form we allow a maximum of 4 physicians if no practice name is printed (only 3 doctors if practice name appears). We can print the DEA registration # next to each doctor or prescriber can write in space provided. We can also print multiple addresses on the form. Each address must have a check box next to the location - and the physician must check the appropriate box from which the prescription originated from. An easy way to remember the amount of copy we can fit on a standard format form is any combination of 5 lines.

**Can Printco provide blank stock to other printers to personalize themselves?**

We can provide blank base stock for the TAMPER RESISTANT form to printers, except in those states that prevent us from doing so. Call for a current list of states that prevent this sale.

**How are the different levels of drugs defined?**

Controlled Drugs - What is a controlled (scheduled) drug?

A controlled (scheduled) drug is one whose use and distribution is tightly controlled because of its abuse potential or risk. Controlled drugs are rated in the order of their abuse risk and placed in Schedules by the Federal Drug Enforcement Administration (DEA). The drugs with the highest abuse potential are placed in Schedule I, and those with the lowest abuse potential are in Schedule V. These schedules are commonly shown as C-I, C-II, C-III, C-IV, and C-V. Some examples of drugs in these Schedules are as follows:

Schedule I - drugs with a high abuse risk. These drugs have NO safe, accepted medical use in the United States. Some examples are heroin, marijuana, LSD, PCP, and crack cocaine.

Schedule II - drugs with a high abuse risk, but also have safe and accepted medical uses in the United States. These drugs can cause severe psychological or physical dependence. Schedule II drugs include certain narcotic, stimulant, and depressant drugs. Some examples are morphine, cocaine, oxycodone (Percodan(r)), methylphenidate (Ritalin(r)), and dextroamphetamine (Dexedrine(r)).

Schedule III, IV, or V - drugs with an abuse risk less than Schedule II. These drugs also have safe and accepted medical uses in the United States. Schedule III, IV, or V drugs include those containing smaller amounts of certain narcotic and non-narcotic drugs, anti-anxiety drugs, tranquilizers, sedatives, stimulants, and non-narcotic analgesics. Some examples are acetaminophen with codeine (Tylenol(r) No.3), paregoric, hydrocodone with acetaminophen (Vicodin(r)), diazepam (Valium(r)), alprazolam (Xanax(r)), propoxyphene (Darvon(r)), and pentazocine (Talwin(r)).

**Do you HAVE to use Printco's order blank to submit orders?**

The use of our Tamper Resistant order form is suggested, but not required. Printco's order form has all of the information which will be required to process an order.

**Will Printco allow printing on the second part of the standard and semi custom forms?**

Yes - we will allow the imprint information to be printed on the second part. There is an additional charge to provide this service. The black imprint information is the only information printed. (please see additional charges which are applicable)

**Can Printco provide Stapled wrap around covers or padded wrap around covers for the TAMPER RESISTANT prescription forms?**

Yes – Please call for prices.

### **Semi Custom TAMPER RESISTANT Prescription form layout?**

When you are ordering our Semi Custom forms - because the physician wants a custom layout - keep the following information in mind.

- You must indicate the size of the form (the size can be as large as 5.5 x 8.5 portrait or landscape)
- You must layout out the design of the form and make sure to include all required elements. The prices for semi custom forms includes the design charges.
- Unless you indicate otherwise we will always pad the form at the top of the form.

### **Can a digital file be provided to print Semi Custom TAMPER RESISTANT prescription forms?**

Yes – The file must be in a print ready format. (Call our Prepress department for acceptable formats.

### **What is the current production schedule for TAMPER RESISTANT prescription forms? Standard Form Forms**

New Order or Reorder with Change – 7 Working Days

Reorder – 5 Working Days

Rush Service –New Order 3 Working Days, Reorder 2 days (Rush Service \$40.00 per order) Orders of 40 pads or more may be split shipped to make production schedule

### **Semi Custom Forms**

New Order or Reorder with Change – 8 Working Days

Reorder – 6 Working Days

Rush Orders - New Order 6 Working Days, Reorder 4 days (Rush Service \$65.00 per order) Orders of 40 pads or more may be split shipped to make production schedule

### **Custom Forms – Contact Factory for Schedule**

Proofs for TAMPER RESISTANT prescription Forms – 3 Working Days  
Returned from proof with no changes to proof – deduct 1 day from New Order Schedule

Proof returned with changes – Use New Order Schedule

Stapled wraparound cover or Padded wraparound cover add 2 days to normal schedule.

### **Where can I go on the internet for additional information? [www.printco.com](http://www.printco.com)**

### **On Line Ordering and Proofing System for Standard format Tamper Resistant Forms**

To take advantage of this terrific feature – contact Jim Blackmore at ext. 30 (920-685-5662). Jim will be glad to give you the information and instruction you will need to streamline the process of ordering forms for your customers. Once you are set up with a pass word you will be able to enter your customer's information, create a proof, e-mail the proof to your customer (or even create the proof from a computer at your customer's office), and once the copy has been approved, send us the order on line. We also will have a windows player file available to download or watch on line as a training tool to using our on line design, proof & print system.

This new on line tool will significantly reduce the turn time on orders which require a proof and you will be able to provide your customer with a clear copy of their form INSTANTLY. We feel this tool will help you to compete in the market place and continue to offer superior service to your customers. Call Jim Today!

**Promotional Material for Marketing TAMPER RESISTANT Prescription forms**

We have enclosed samples of the promotional piece which is available to Printco Distributors. If you wish to order promotional pieces, select quantity and supply imprint information if required. If you would like us to provide mailing services or provide health care office lists, indicate that as well.

Full Size Promotional Piece 8-1/2 x 11 - Qty \_\_\_\_\_ (folded or flat) Mailing service available  
 Variable Print & Mail Postcard 8-1/2 x 5-1/2 – Qty \_\_\_\_\_ Mailing service included

Imprint Information:

Dealer Name:

Address:

City, State & Zip:

Phone:

Fax:

E:mail:

Website:

Additional copy required:

Listed below is the price for promotional pieces. The prices shown are list price and your standard dealer discount would apply.

**Full Size Promotional Piece - 8-1/2 x 11, Self Mailer, 80# Gloss Text, 4/4, Available blank or imprinted.**

**Variable Print & Mail Post Card – 8-1/2 x 5-1/2, 100# Gloss Cover, UV Coating One Side, 4/4, variable fields both sides, includes importing data base, CASS certification, address, sort, tray and deliver to post office on a presort standard basis. Postage not included (approximately 23 cents per piece)**

	<b>Full Size Brochure</b>		<b>Variable Print &amp; Mail Post Card</b>
	Blank(unfolded)	Imprinted(folded)	Print & Mail – postage not included
250	\$198.00/lot	\$227.00/lot	\$337.00/lot
500	\$348.00/lot	\$378.00/lot	\$405.00/lot
1000	\$504.00/lot	\$536.00/lot	\$526.00/lot
2000	\$700.00/lot	\$747.00/lot	\$778.00/lot
2500	\$802.00/lot	\$870.00/lot	\$914.00/lot
5000	\$983.00/lot	\$1064.00/lot	\$1552.00/lot
10000	\$1324.00/lot	\$1448.00/lot	\$2776.00/lot

If you would like any of the images on this promotional piece for your website, or to use in designing your own promotional piece, contact our prepress department, and they will supply them in the format you need.

Medicaidpacketrev.doc/public/medicaidprescriptions