

Thank you for your interest in our New Jersey Prescription forms. While this is a substantial document, it is important that anyone who sells or processes orders for NJ prescription forms, reads and understands the information contained in this document.

This document is made up of the following sections:

- Basics of NJ prescription forms and understanding the basics of the law
- Understanding Security Features included in NJ prescription forms
- New Jersey Prescription Form Products and Pricing
- Commonly Asked Questions

The Basics of NJ prescription forms

On February 18, 2014 the state of New Jersey adopted a new set of regulations pertaining to the print and production of NJ Prescription Blanks (NJPBs). These new regulations saw the addition of several new security features as well as a color scheme change. All current NJPB vendors were required to submit printed samples for the New Jersey Division of Consumer Affairs to approve prior to being eligible sell and/or produce NJPBs. Printco, Inc. obtained their approval on April 21st, 2014.

After May 18, 2014 the previous style of NJPBs will not be available for purchase or manufacture. NJPBs purchased on or before this date can still be used by licensed healthcare practitioners until August 18, 2014. After August 18, 2014 all NJPBs purchased, manufactured and written will have to comply with the requirements listed herein this document.

Listed below are the details of the changes to the NJPB law.

SUBCHAPTER 27. NEW JERSEY UNIFORM PRESCRIPTION BLANKS PROGRAM

13:45A-27.1 Purpose and scope

(a)-(b) (No change) (c) Until August 18, 2014, licensed healthcare practitioners authorized to write prescriptions for controlled dangerous substances, legend drugs, or other items shall be permitted to issue written prescriptions on NJPBs purchased by them on or before May 18, 2014.

(d) Until August 18, 2014, healthcare facilities licensed pursuant to N.J.S.A. 26:2H-1 et seq., that are authorized to issue prescription blanks shall be permitted to issue written prescriptions on NJPBs purchased by them on or before May 18, 2014. 13:45A-27.3 NJPB required for prescriptions

(a) (No change.) (b) A licensed prescriber affiliated with a healthcare facility licensed pursuant to P.L. 1971, c. 136 (N.J.S.A. 26:2H-1 et seq.), may use the NJPB of the licensed facility provided that:

1.-3. (No change.) 4. If the prescription is for a controlled dangerous substance, the licensed prescriber's Federal Drug Enforcement Administration (DEA) registration number shall be pre-printed, legibly written, typed, stamped, or otherwise affixed to the NJPB.

(c) A separate NJPB shall be utilized for each prescription written for a controlled dangerous substance. The licensed prescriber's Federal DEA registration number shall be pre-printed, legibly written, typed, stamped, or otherwise affixed to the NJPB. No other medication shall appear on the prescription.

(d) (No change.)

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**NEW JERSEY REGISTER, TUESDAY, FEBRUARY 18, 2014
(CITE 46 N.J.R. 397)**

(e) A prescription transmitted verbally or transmitted electronically by telephone, facsimile, modem, or other means to a pharmacy by a licensed prescriber shall be exempt from the requirement of utilizing an NJPB if the licensed prescriber provides the pharmacist with his or her license number, DEA number, as appropriate to the particular prescription and NPI number, if the prescriber has obtained an NPI number, at the time of transmission of the prescription, and the pharmacist satisfies the requirements of N.J.A.C. 13:39-7.10, 7.11, or 9.27.

1. (No change.) (f) A licensed prescriber writing a prescription for a Schedule II narcotic substance to be compounded for direct administration to a patient by parenteral, intravenous, intramuscular, subcutaneous, or intraspinal infusion, or a prescription for a Schedule II narcotic substance for a hospice patient, or a prescription for any Schedule II substance for a long-term care facility resident, shall be exempt from the requirement of utilizing an NJPB if the prescription is transmitted or prepared in compliance with DEA regulations as set forth in 21 CFR 1306.11(d), (e), (f), and (g), consistent with the requirements set forth at N.J.A.C. 13:39-7.10, 7.11, or 9.27.

1. (No change.)

13:45A-27.4 Recordkeeping, reporting, and security requirements for licensed prescribers, health-care facilities, and pharmacists

(a) Licensed prescribers and healthcare facilities shall maintain records indicating the ordering, receipt, storage, maintenance, and distribution of NJPB pads. Such records shall include, at a minimum, the following:

1.-2. (No change.) 3. The unique 15-digit identifiers of the NJPB pads as provided in N.J.A.C. 13:45A-27.9(g);

4.-6. (No change.) (b)-(d) (No change.)

13:45A-27.8 NJPB printing specifications

(a) Vendors shall manufacture all NJPBs consistent with the requirements set forth in this subchapter and the printing specifications approved by the Division and supplied to each approved vendor. Vendors shall also manufacture all NJPBs using artwork disks supplied by the Division.

(b) Each NJPB shall be: 1. (No change.) 2. Printed on either 50-pound white offset smooth finish paper with a brightness of at least 85 or 20-pound paper with a brightness of at least 85. The Division will permit printer vendors whose customers request it to use 24- to 28-pound MOCR paper with a brightness of at least 75; the printer vendors shall notify the Division when they use this alternative paper.

(c) The front side of each NJPB shall be printed with the body copy (line work) in PMS 336 green overprinted on a background of five percent of the green (with an allowable variance no darker than PMS 337 green).

(d) The background of the front side of each NJPB shall be a pantograph of the New Jersey State Seal reversed out of the green screen and shall bleed on all four sides. A one and one-half inch State Seal shall be positioned centrally within the pantograph of State seals.

(e) The upper portion of the front side of each NJPB shall include the following information, printed in black ink:

1. A unique 15-digit identifier as provided in N.J.A.C. 13:45A-27.9(g), and a linear barcode (Code 128 that matches the unique 15-digit identifier for each blank;

Recodify existing 3. and 4. as 2. and 3. (No change in text.) 4. The prescriber or healthcare facility address, which may be an address other than the address of record, but which shall not be a post office box; and

5. and 6. (No change in text.) (f) The prescribing area of the front side of each NJPB shall contain an "Rx" graphic circumscribed within a rectangle, printed in green ink on the left hand side.

(g) The reverse side of each NJPB shall contain a pantograph of the New Jersey State Seal printed in PMS 299 blue screened down to five

percent (with an allowable variance up to PMS 300 blue), which shall bleed on all four sides. A one and one-half inch State Seal shall be positioned centrally as on the front, except that it shall not be in reverse.

(h) NJPBs may be printed without the practitioner's name, address, or NPI number, or the unique provider number of the health care facility, provided the practitioner or health care facility utilizes an

electronic health records system to imprint such information on the blanks. Such blanks shall be pre-printed with all other information required to appear on an NJPB pursuant to (e) above, and shall comply with all other printing specifications set forth in this section.

1. Prior to manufacturing NJPBs without a practitioner's name, address, or NPI number or health care facility unique provider number, a vendor shall document that the practitioner or health care facility utilizes an electronic health records system. Such documentation shall include the name and manufacturer of the electronic health records system utilized by the practitioner or health care facility.

(i) A safety hollow "VOID" pantograph hidden word feature background that cannot be replicated by a black and white or color copier or by a scanner is required on each NJPB. A hollow "VOID" shall appear on the face of the NJPB. Areas intended for data entry shall be in lighter tones to permit easy reading of information without compromising copy protection.

(j) Microprint shall be included on each NJPB. The print shall be in 0.5 point or smaller and shall be readable when viewed at five times magnification or greater, but shall be illegible when photocopied or scanned.

(k) Each NJPB shall be printed with friction activated (thermochromic) ink, that shall appear in an Rx logo on the blank. The ink on the face shall change color or disappear when warmed (reacts to body heat). The ink should return to its original color when cooled.

(l) Each NJPB shall include a tamper evident coating containing a hidden void feature to prevent attempts to alter the prescription with acetone or other chemical agents. Under normal conditions, the feature is invisible. An erasure or abrasion attempt will activate the coating and the word VOID will appear and shall obscure the area where the prescription information is written. **(This requirement was not adopted at this time.)**

(m) Each NJPB shall be printed with a complete list of all security features incorporated into the prescription pad in order to minimize tampering. The security features shall be listed visibly in a box, band, or border on the prescription.

(n) Except as provided in (o) below, the front side of an NJPB may be imprinted with the name and license number of more than one licensed prescriber in the same licensing category provided that:
1.-2. (No change.) Recodify existing (i), (j), and (k) as (o), (p), and (q) (No change in text.)

(r) In addition to the pre-printed requests set forth in (q) above, NJPBs may be printed to include the following special order requests in black ink only:

1.-3. (No change.) (s) Any request for a pre-printed or special order NJPB not included in (q) or (r) above shall be approved by the Division before the NJPBs are produced.

Recodify existing (n) and (o) as (t) and (u) (No change in text.)

13:45A-27.9 Vendor requirements

(a)-(e) (No change.) (f) Vendors shall be capable of producing seven versions of NJPBs, each in the following forms:

1.-4. (No change.) (g) Vendors shall assign and maintain a unique NJPB 15-digit identifier for each order of NJPBs from a licensed prescriber or licensed healthcare facility. Re-orders of NJPBs shall contain a unique identifier sequentially greater than the unique identifier assigned to any previous order. The 15-digit unique identifier shall consist of:

1. A two-digit alphabetic prefix assigned by the Division, which represents the identity of the vendor;

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2. A seven-digit order number, of which three digits represent the vendor's prescriber identifier, and four digits that represent the month and year of the printing order; and

3. A six-digit sequential serial number, beginning with the number 1 and ending with 999,999. A zero shall be used as a placeholder for any unused digits to the left in the sequential serial number.

(h) Vendors shall maintain an on-site computerized database, which

shall:

1. Include for each order the following data fields for each licensed prescriber and healthcare facility:

i.-v. (No change.) vi. 15-digit unique identifier; vii.-x. (No change.) 2. (No change.)

Here are the **New Jersey state requirements**, as we understand them at this time:

Prescription forms will be required for each practitioner, group practice or institution. The printing on each form must include name, street, city, state, zip code, telephone number, and the prescriber's New Jersey professional license/registration number. There is also a space for the DEA # to be written or stamped on the form. Institutional forms can choose to preprint the institution information and leave a space for the specific prescriber's information to be written or stamped. Computer software can print the actual prescriber's/institution's name and other required information.

- **Repetitive Hollow Void Pattern** – The word “VOID” must appear in a hollow pattern across the entire face of the prescription form when it is scanned, photocopied or faxed.
- **Thermochromic “Rx” Ink Feature** – The front of the prescription must contain a magenta friction-activated “Rx” symbol in one location that will disappear or change color when rubbed. It should return to its original color when cooled.
- **NJ State Seal Background** – The background void pantograph will also contain a repetitive NJ state seal pattern reversed out of the green background.
- **Security Back Print** – The back of the prescription must include a box listing all of the security features.
- **Unique ID & Barcode** – A unique 15 digit identifier number and matching barcode must be printed on each form. No two forms may have the same ID number.
- **Microprinting** – A line of micoprinted type appears on the face of each NJPB under the words PRESCRIPTION BLANK.

Printco's requirements of our distributors:

1. That all of your sales staff and customer service staff read and understand all of the security features required by the state of New Jersey, and understand the difference between our standard format New Jersey padded prescription forms and our laser forms. Please make sure that they understand all of our requirements for processing orders to minimize the number of follow up calls.
2. The request for NJPBs is in writing and contains the original signature of all the licensed prescribers printed on the form and a indication of who is the responsible prescriber.
3. All orders for New Jersey prescription forms should include the necessary information to process order including the quantity, style of form, imprint information, ship to address, etc.
4. Our standard method of shipment will be UPS with adult signature required. All shipments must be made to the address of record and cannot be a PO Box.
5. There will be a \$20.00 list charge for a proof for any orders under \$200 list price. Additional proofs will be charged at \$20.00 each. If an order is cancelled after it has been entered a cancellation charge of \$25.00 would be applied. Orders cancelled after copy has been typeset will be charged \$45.00(an additional \$20.00 for proof if proof provided). Orders cancelled during the manufacturing process will be charged based on amount of work completed.

6. Any prescription forms that need to be reprinted for any reason, the original order must be picked up and destroyed by Printco. The destruction of the forms will be inserted into the log Printco is required to keep.

7. All prescription forms will have a 15 digit unique identifier and matching barcode.

8. Make sure you supply all information our staff will need to process order and typeset the order on the 1(one) order form. Do not expect our staff to reference multiple sheets for information needed to complete your orders. Because of the volume of orders we will be processing, it is important to streamline the process as much as possible. If we do not receive all the information we need with your order, the order will not be entered or scheduled until we do receive the additional information we need. You will be notified by FAX or email, if we require additional information.

9. You must supply a dealer purchase order number on every order. We will not process orders without a Purchase Order # on your order form. Please place the PO# on each document faxed for that specific order, to allow us to better keep track of the paper work.

10. If you need to check the status of an order for NJ prescription forms you have submitted, you must use our online order status. If you are not currently set up with a pass word to use this fast and efficient process of checking order status – please call Jim Blackmore at Extension 30 to establish your password and ID.

11. Printco must submit your company information to the State of New Jersey as an approved subcontractor for Printco. All distributors who were approved prior to this change will automatically be approved under the new program. If you have not been previously approved as a subcontractor or Printco, please request a form, fill out and sign and return to Printco. We will provide the form to the state for approval. Once approved notification has been received by Printco you may start accepting orders. Please fill out and sign the next page and fax/e-mail it back to Printco. While you may indicate that you are approved to accept orders, keep in mind that Printco is the approved vendor.

New Jersey

If you wish to participate in selling these forms, please fill out the information below and sign. Fax it to Dan Neils 800-541-5967 or e-mail it to danieln@printco.com

Your signature indicates that you have read the information enclosed and you are willing to abide by all of the requirements listed above.

Please supply us with the following information which will appear on the approved vendor website:

Dealer Name:

Dealer Address:

Dealer City, State, Zip:

Dealer Phone:

Dealer Fax:

Dealer Email:

Dealer Website

Signature

Date

What do the various security features accomplish?

Hollow Void Pantograph - We currently use the big dot little dot technology for our New Jersey prescription forms - which means when the form is photocopied the word "VOID" appears in a hollow format. This technology does not work on all copiers and scanners - and on some new digital copiers and scanners the word "VOID" will not appear.

List of security features printed on back of form - if the security features which are incorporated in the form are not listed, the pharmacist does not know what to look for when questioning the authenticity of the prescription which is presented to them.

Thermochromatic Ink – which is printed in red on the front of the form, RX symbols will disappear when rubbed or heat is applied. The red color will reappear after it has cooled to room temperature.

Microprinting – line of type on the face of the form appears as a solid rule but reads “State of New Jersey Prescription Blank” under magnification.

While no one security feature can detour all types of forgeries - the combination of all of these features will certainly minimize the possibility of forgeries.

Requirements that Printco must follow:

- Order information must be saved for 5 years
- All license information must be verified for each doctor printed on the prescription form as well as the address of record where the forms ship to
- Prescriber ID# must be assigned to each responsible prescriber
- A log of shipments must be kept with appropriate information
- We must ship prescription forms via UPS with adult signature required upon delivery

New Jersey Prescription Form Products & Pricing

Standard Format Forms

Inks: All imprinted information will be printed in black, 2nd part of 2 part form is blank. (Only black copy will be printed on duplicate copies of the 2 part forms if required) See print Face Part 2 for additional charges.

Size: 4" w x 5-1/2" h

Paper: 1 Part - 20# Laser Bond

2 part form has CB 20# White on Part 1 and CF 20# canary second part

Padding: 1 part forms 100's, 2 part forms 100's. (See option for Pads of 50's)

Product Codes	Description
PC41-NJ14	1 Part Form – MD, DDS, DMD, DPM, DVM
PC41-NJ214	2 Part Form – MD, DDS, DMD, DPM, DVM
PC42-NJ14	1 Part Form – Healthcare Facility
PC42-NJ214	2 Part Form – Healthcare Facility

Prices – #1 Doctor Format & #2 Healthcare Facility Only

NJ Prescription Form	1 Part(100/pad)	2 Part(100/pad)
5 Pads	\$22.20/Pad	\$30.50/Pad
10 Pads	\$13.00/Pad	\$17.90/Pad
20 Pads	\$9.80/Pad	\$13.70/Pad
40 Pads	\$7.20/Pad	\$10.20/Pad
60 Pads	\$6.50/Pad	\$10.00/Pad
80 Pads	\$6.20/Pad	\$9.50/Pad
120 Pads	\$5.90/Pad	\$9.20/Pad
240 Pads	\$4.60/Pad	\$7.60/Pad
480 Pads	\$4.00/Pad	\$6.20/Pad

Product Codes	Description
PC4_(3,4,5,6,8)-NJ14	1 Part Form
PC4_(3,4,5,6,8)NJ214	2 Part Form

Prices – All Other Formats

NJ Prescription Form	1 Part(100/pad)	2 Part(100/pad)
5 Pads	\$22.70/Pad	\$33.50/Pad
10 Pads	\$14.00/Pad	\$21.40/Pad
20 Pads	\$11.30/Pad	\$18.00/Pad
40 Pads	\$8.80/Pad	\$15.40/Pad
60 Pads	\$8.20/Pad	\$14.90/Pad
80 Pads	\$8.00/Pad	\$14.50/Pad
120 Pads	\$7.70/Pad	\$13.90/Pad
240 Pads	\$6.20/Pad	\$12.20/Pad
480 Pads	\$5.40/Pad	\$10.10/Pad

Additional Features

Feature	Forms/Pad	5	10	20	40	60	80	120
Print Face of 2 nd Part	100	5.80	3.40	2.90	2.70	2.70	2.70	2.60
Backprint 1 part form	100	9.00	5.30	3.60	3.10	2.90	2.80	2.70
Backprint Part 1 of 2 part form	100	9.90	5.80	3.90	3.40	3.20	3.10	3.00
Drill 2 nd Part	100	2.20	1.30	1.20	0.90	0.90	0.80	0.80
Pad in 50's Standard		.40/pad						
Proof Charge		\$20.00 No proof charge for orders over 200.00						
Rush Service Standard Forms		\$40.00						

Laser Standard Formats

Choose the style of laser prescription form based on how your computer software generates the NJPB when printing prescription forms. If your software prints one (1) prescription form per sheet, then choose the Full Sheet style. If your software prints four (4) prescription forms per sheet, then choose the 4-Up style.

1-Up Laser Prescription Forms – Imprinted - #1 Doctor Version & #2 Healthcare Facility Versions

1-Up Laser Prescription Form

Imprinted

Product Code PC41Z-NJ14 – Standard Top Left Position

Product Code PC42Z-NJ14 – Standard Top Left Position

Product Code PC41Z-NJ14TC – Top Center Position

Product Code PC42Z-NJ14TC – Top Center Position

Product Code PC41Z-NJ14CC – Center/Center Position (Format #1 Only)

1000 \$209.00/M

2000 \$170.00/M

4000 \$151.00/M

6000 \$147.00/M

8000 \$144.00/M

10000 \$140.00/M

1-Up Laser Prescription Forms – Imprinted - #3, #4, #5, #6 & #8 Versions

1-Up Laser Prescription Form

Imprinted

Product Code PC4_Z-NJ14 – Standard Top Left Position

1000 \$368.00/M

2000 \$299.00/M

4000 \$200.00/M

6000 \$158.00/M

8000 \$150.00/M

10000 \$145.00/M

4-Up Laser Prescription Forms – Imprinted - #1 Doctor Version Only

4-Up Laser Prescription Form

Imprinted

Product Code PC41Z-NJ4UP14

1000 \$288.00/M

2000 \$250.00/M

4000 \$236.00/M

6000 \$235.00/M

8000 \$234.00/M

10000 \$231.00/M

*The information which is required to print on the form is as follows: Physician's name, address, city, state, zip code, phone #, State license #, DEA# (is optional), Refill indicator and unique 15 digit identifier & barcode. If your customer has a EMR system and wishes to have the system imprint the prescribers information, please contact Printco in regards to specific requirements that must be met.

Frequently Asked Questions

Question - Why is New Jersey Implementing this program?

Drug trafficking and Medicaid/Medicare fraud has become a huge problem. By requiring security features in printed prescription forms and putting in place security processes which minimize the possibility of forged prescriptions, altered prescriptions and making it easier to track physicians who are taking advantage of the system - it will reduce drug trafficking and reduce the costs to Medicaid and Medicare.

Why are New Jersey prescription forms more expensive than other states?

The state of New Jersey has chosen to incorporate additional safety features that add to the cost such as: thermochromatic ink which is very expensive, the addition of the barcode and other processes and procedures which add to the overall cost of the products.

Why can't we have prescription forms which are different sizes than the styles that Printco provides?

Per New Jersey regulations all NJPBs must be four inches by five and one-half inches in size.

Why does Printco have to submit distributor information to the State of New Jersey as a subcontractor?

The state of New Jersey wants all the links in the chain of distribution of the products to be equally responsible for following the rules and regulations as it relates to their state. Also, since only Printco will be shown on the State website as an approved vendor, they wish to have your company on file in case a prescribers questions your ability to sell the forms.

Why must shipments of prescription forms be sent to the address approved by Division of Professional Regulation with a signature required?

The state wants shipments to be sent to the address which the prescriber registered for their license. That must be a business address unless the prescriber's office is attached to a residence. The signature requirement is a security feature which allows tracking of who received the shipment if fraud is suspected.

What is the current production schedule for NJ prescription forms? (production schedules may vary)

Standard Form Forms

7 Days after approved order and copy received on new orders, 5 Days on reorders – day order received or proof approved not counted.

Rush Service –3 Days after order and approved copy received – day order received not counted.

Rush Service Charge - \$40

Proofs for NJ prescription Forms – 3 Working Days

Stapled wraparound cover or Padded wraparound cover add 3 days to normal schedule

On Line Ordering and Proofing System

We have now added "Online Ordering and Proofing" for NJ standard format forms. If you would like to have the ability to take advantage of this terrific feature – contact Jim Blackmore or Ann Koss (920-685-5662). They will be glad to give you the information and instruction you will need to streamline the process of ordering forms for your customers. Once you are set up with a pass word you will be able to enter your customer's information, create a proof, e-mail the proof to your customer (or even create the proof from a computer at your customer's office), an once the copy has been approved, send us the order on line.

This new on line tool will significantly reduce the turn time on orders which require a proof and you will be able to provide your customer with a clear color copy of their form INSTANTLY. While the options available to you on line are only for standard format forms, and not all of the options are currently available on line. We feel this tool will help you to compete in the market place and continue to offer superior service to your customers. Call today!